

FCI Stenographer Syllabus 2024

Candidates must be conversant with the FCI Stenographer Syllabus so that they do not miss anything that will help them score higher than the FCI Stenographer Cut-Off marks in the written exam. We have included a detailed syllabus for the FCI Stenographer test below for applicants' reference.

FCI Stenographer Phase 1 Exam Syllabus

The screening test is the first phase of the FCI Stenographer recruitment process. We have provided the predicted FCI Stenographer Exam Syllabus for those preparing for the next exam.

Subject	Syllabus
English Language	Reading Comprehension
	Cloze Test
	Error Detection
	Fill in the Blanks
	Antonyms/Synonyms
	Para Jumble
	Sentence Rearrangement
Reasoning Ability	Alphabetical Series
	Syllogism
	Inequality

	Seating Arrangements
	Puzzles
	Direction & Distance
	Blood Relation
Numerical Aptitude	Simplification/Approximation
	Quadratic Equation
	Data Interpretation
	Number Series
	Arithmetic Problems
General Studies (Upto 8th level)	History
	Geography
	Economy
	General Science
	Current Affairs

FCI Stenographer Phase 2 Exam Syllabus

Candidates for the post of Steno Grade-II are required to complete Paper III. The syllabus for the same is given below:

Subject	Syllabus
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English Language	Reading Comprehension
	Cloze Test
	Error Detection
	Fill in the Blanks
	Antonyms/Synonyms
	Para Jumble
	Sentence Rearrangement
General Awareness	National Affairs
	International Affairs
	Currency & Capital
	Government Schemes & Policies
	Sports
	Defence
	Important Days & Events
	Recent Appointments, Resignations, and Obituaries
General Intelligence	Logical Reasoning
	Analytical Reasoning

	Puzzles & Arrangements
Computer Knowledge	MS Office (Word, Excel, etc.)
	Internet
	Input/Output Devices
	Software & Applications
	Viruses
	Abbreviations
	Memory & Storage Devices
	Printers

FCI Stenographer Exam Pattern 2024

The official notification includes a detailed exam pattern for FCI Stenographer Recruitment 2024. The FCI Stenographer Recruitment 2024 Exam is divided into three stages: the online test and the skill test, followed by the document verification stage. The online exam is further broken into two phases: Phase I and Phase II. The final merit list is based on the marks received in the Phase II exam, assuming the individual qualifies for the skill test.

FCI Stenographer Exam Pattern for Online Exam

1. The online exam consists of Objective type multiple-choice questions.
2. There will be 100 questions, with each carrying one mark.
3. Every erroneous response will be marked down 1/4th, and no marks will be removed for unanswered questions.

4. Except for language papers, the written test will be bilingual, meaning it will be in both English and Hindi.
5. It is a qualifying exam with a duration of 60 minutes, and the results will not be used when creating the final merit list.

Paper	Number of questions	Total Marks	Medium of Exam	Exam Duration	Negative Marking
English Language	25 questions	25 marks	English	15 minutes	1/4th for every wrong answer.
Reasoning Ability	25 questions	25 marks	Bilingual	15 minutes	
Numerical Aptitude	25 questions	25 marks	Bilingual	15 minutes	
General Studies	25 questions	25 marks	Bilingual	15 minutes	
Total	100 questions	100 marks	-	60 minutes	

Phase 2 Exam

1. The Phase II test will consist of 120 multiple-choice questions, each worth one mark.

2. The exam shall last 90 minutes.
3. Except for language papers, the online test will be multilingual, meaning in both English and Hindi.
4. Each incorrect response will result in a 1/4th mark deduction. There will be no negative grading for unattempted questions.
5. The final merit list will be compiled using the marks received in the phase 2 exam and the qualifying skill test.

Subject	Type	Total Marks	Duration	Negative Marking
General Intelligence	Objective type Exam	120 marks (120 questions worth 1 mark each) {30 questions for each section}	90 minutes	Negative marking of 1/4th mark for every wrong answer.
General English				No negative marking for unattempted questions
General Awareness				
Computer Knowledge				

1. After completing the Phase 2 examination, successful candidates must engage in a skill test that is qualifying in character.
2. The Skill Test will only measure typing and shorthand speed in English.
3. Candidates must visit the official website to find out the date, time, and location of the skill test.
4. The final merit list will be compiled based on the marks received by candidates in the Phase 2 exam and their qualification for the Skill Test.

Part	Conditions	Total Marks
Skill Test	Tests the typing speed and shorthand speed that must be 40 w.p.m. and 80 w.p.m. respectively.	Qualifying in nature

Check here for more information-

Hopefully, this information was useful for all the aspiring candidates preparing for the government exams. Check [DailyExamNews](#) to stay informed about the latest recruitments, tests, vacancies, and developments regarding government exams.