

BIS Junior Secretariat Assistant Syllabus 2024

General/ Financial Awareness Syllabus

| Topics Covered in General Syllabus for Indian Overseas Bank Apprentice Exam | |
|---|---------------------------------|
| National Current Affairs | International Current Affairs |
| State Current Affairs | Sports News |
| Central Government Schemes | Agreements/MoU |
| Books & Authors | Summits & Conferences |
| Defense News | Science & Technology News |
| Banking and Financial Awareness | Static Awareness |
| Recent RBI Circulars Based Questions | Business & Economy related News |
| Important Days | Obituaries |
| Important Appointments | Important Awards & Honors |
| Union Budget 2024-25 | Economic Survey 2024-25 |
| Ranks/Reports/Indexes | |

General English Syllabus

| Topics Covered in General English Syllabus for Indian Overseas Bank Apprentice Exam | |
|---|---------|
| Reading Comprehension | Fillers |

| | |
|---------------------------------------|------------------------------|
| Sentence Based Error | Vocabulary |
| Cloze Test | Error Detection |
| Sentence Improvement | Word Swap (3 words, 4 words) |
| Word Rearrangement (3 Words, 4 Words) | Sentence Rearrangement |
| Parajumble | Column Based |
| Idioms & Phrases | Word Usage |
| Connectors/Starters | |

Quantitative Aptitude Syllabus

| Topics Covered in Quantitative Aptitude Syllabus for Indian Overseas Bank Apprentice Exam | |
|---|----------------------------|
| Simplification | Approximation |
| Number Series | Inequality |
| Ratio & Proportion | Percentage |
| Average | Age |
| Partnership | Mixture & Alligation |
| Simple Interest | Compound Interest |
| Pipe and Cistern | Profit & Loss and Discount |
| Speed Time Distance | Boat And Stream |
| Mensuration 2D and 3D | Probability |
| Permutation & Combination | Table DI |

| | |
|-----------------------|---------------------|
| Missing Table DI | Single Pie chart DI |
| Multiple Pie chart DI | Line chart DI |
| Bar chart DI | Mixed DI |
| Caselet | Data Sufficiency |

Reasoning Ability Syllabus

| Topics Covered in Reasoning Ability Syllabus for Indian Overseas Bank Apprentice Exam | |
|---|--|
| Box based puzzle | Designation based puzzle |
| Category based puzzle | Floor / Flat-floor based puzzle |
| Day / Month / Year based puzzle | Circular Seating Arrangement (Uncertain) |
| Square / Rectangle / Triangular seating Arrangement | Linear seating arrangement |
| Single row | Double row |
| Uncertain | Inequality |
| Distance & Direction | Blood Relation |
| Coding-Decoding | Syllogism |
| Alpha-numeric-symbol based | Alpha-numeric based |
| Word-based | Number based |
| Digit based series | Letter based series |
| Order & Ranking | Word Pair/Number Pair |
| Word Formation | |

BIS Junior Secretariat Assistant Exam Pattern 2024

The BIS Junior Secretariat Assistant exam pattern 2024 has been declared through a notification and candidates must be aware of the exam pattern. A written exam and a local language test would be the final selection criteria for the Apprentice position, which would then be confirmed by document verification. There will be a total of 100 marks available for the test and every question will be awarded one mark each. The candidates will get a total of 90 minutes duration. Go through the exam pattern through the table below:

| Subject | No. of Questions | Max. Marks | Duration |
|-------------------------------------|-------------------------|-------------------|-----------------|
| General/financial awareness | 25 | 25 | 90 minutes |
| General English | 25 | 25 | |
| Quantitative and reasoning aptitude | 25 | 25 | |
| Computer or subject knowledge | 25 | 25 | |
| Total | 100 | 100 | |